

Public Document Pack

Gareth Owens LL.B Barrister/Bargyfreithiwr
Chief Officer (Governance)
Prif Swyddog (Llywodraethu)



To: Cllr Veronica Gay (Chair)

CS/NG

Councillors: Haydn Bateman, Ron Davies,
Glenys Diskin, Chris Dolphin, David Evans,
Cindy Hinds, Ray Hughes, Hilary Isherwood,
Joe Johnson, Colin Legg, Brian Lloyd,
Nancy Matthews, Ann Minshull and Paul Shotton

15 October 2015

Sharon Thomas 01352 702324
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Dear Sir / Madam

A meeting of the **ENVIRONMENT OVERVIEW & SCRUTINY COMMITTEE** will be held in the **DELYN COMMITTEE ROOM, COUNTY HALL, MOLD CH7 6NA** on **WEDNESDAY, 21ST OCTOBER, 2015** at **10.30 AM** to consider the following items.

Please note that the meeting will start at 10.30am, following a Member briefing session on iPads at 10am.

Yours faithfully

Peter Evans
Democracy & Governance Manager

AGENDA

- 1 **APOLOGIES**
- 2 **DECLARATIONS OF INTEREST (INCLUDING WHIPPING DECLARATIONS)**
- 3 **MINUTES** (Pages 3 - 10)
To confirm as a correct record the minutes of the meeting held on 16 September 2015.
- 4 **VERBAL UPDATE ON NORTH WALES RESIDUAL WASTE PROJECT**

5 **REVIEW OF THE CONSULTATION PROCESS FOR INTRODUCING TRAFFIC CALMING AND OTHER HIGHWAY TRAFFIC AND SAFETY FEATURES ON THE HIGHWAY** (Pages 11 - 16)

Report of Chief Officer (Streetscene and Transportation) enclosed.

6 **FORWARD WORK PROGRAMME** (Pages 17 - 22)

Report of Environment and Social Care Overview and Scrutiny Facilitator enclosed.

ENVIRONMENT OVERVIEW & SCRUTINY COMMITTEE **16 SEPTEMBER 2015**

Minutes of the meeting of the Environment Overview & Scrutiny Committee of Flintshire County Council held in the Delyn Committee Room, County Hall, Mold on Wednesday, 16 September 2015.

PRESENT: Councillor Veronica Gay (Chair)

Councillors: Haydn Bateman, Ron Davies, David Evans, Cindy Hinds, Ray Hughes, Joe Johnson, Colin Legg, Brian Lloyd, and Paul Shotton

SUBSTITUTIONS: Councillors Clive Carver (for Hilary Isherwood), Mike Peers (for Nancy Matthews) and Carolyn Thomas (for Ann Minshull)

APOLOGIES: Councillor Chris Dolphin

ALSO PRESENT: Councillors Mike Reece and Arnold Woolley

CONTRIBUTORS: Deputy Leader and Cabinet Member for Environment, Cabinet Member for Waste Strategy, Public Protection and Leisure, Chief Officer (Planning and Environment), Chief Officer (Streetscene and Transportation), and Highway Network Manager

IN ATTENDANCE: Education & Youth and Community & Enterprise Overview & Scrutiny Facilitator, and Committee Officer

21. DECLARATIONS OF INTEREST

There were no declarations of interest.

22. MINUTES

- (i) The minutes of the meeting of the Committee held on 14 May 2015 were submitted.
- (ii) The minutes of the meeting of the Committee held on 10 July 2015 were submitted.
- (iii) The minutes of the meeting of the Committee held on 15 July 2015 were submitted.

Accuracy

Councillor Paul Shotton referred to the final paragraph on page 21 and said that the comments on the much improved road network along the coastal corridor had been made by him and not Councillor Joe Johnson. Councillor Shotton thanked the Chief Officer (Streetscene and Transportation) for the briefing note which had been distributed on traffic calming measures.

RESOLVED:

That the minutes be received, approved and signed by the Chairman as a correct record.

23. REVIEW OF WINTER MAINTENANCE

The Chief Officer (Streetscene and Transportation) introduced a report to seek the Committee's recommendation to Cabinet for approval of the revised Winter Maintenance Policy for use by the Council as Highway Authority.

The Chief Officer provided background information and referred to the key considerations detailed in the report concerning the updates and changes to the current Winter Maintenance Policy, the legislative requirements of providing such a service, budget allocation and actual expenditure, changes to the Council's salting routes, and the actions taken by Streetscene and Transportation portfolio to support the Winter Maintenance Service.

Members were invited to raise questions.

Councillor Carolyn Thomas raised a number of concerns relating to gritting and operational practices in rural areas and expressed the view that there was a lack of consistency. She asked if a cost comparison was undertaken to determine the cost of providing a gritting service and the cost of providing salt for use by pedestrians and motorists in rural isolated areas. The Chief Officer responded to the comments and queries raised and referred to the risk assessment approach which was undertaken on the salting of roads. He agreed to provide Councillor Thomas with information on the cost comparisons of salt heaps and gritting.

Councillor Colin Legg congratulated the Chief Officer and his team on the Winter Maintenance service provided which ensured safe passage for Flintshire residents in the event of severe weather. He also praised the work undertaken by frontline gritting vehicles in the face of extreme weather conditions to ensure effective service. The Chief Officer thanked Councillor Legg for his comments and agreed to pass them on to his team. The Committee endorsed the sentiments expressed by Councillor Legg.

In response to the comments made by Councillor Legg concerning weather forecasts the Chief Officer explained that the Authority received daily weather forecasts specific to Flintshire throughout the winter period. The forecasts were provided by MeteoGroup which was a private weather forecasting organisation which had been used successfully by the Authority for a number of years.

In response to the further comments by Councillor Legg on vehicles accessing the Halkyn Depot site, the Chief Officer said he would look into why vehicles were continuing to access the site.

Councillor Clive Carver asked that if the level of service for County Roads was determined by elected Members could third party claims be made against Members. The Chief Officer referred to the Highways Act 1980 which places a statutory duty on the Highway Authority and advised that the legislation did not impose an absolute duty but rather involves a balance between the degree of risk and the steps necessary to eliminate the risk. In order to provide a statutory defence the Council had produced a County Policy on winter maintenance which was reviewed on a regular basis.

Councillor Mike Peers referred to the revised Winter Maintenance Policy document which was appended to the report and referred to section 3.2.3 on Priority 2 routes. He asked if prioritisation could be provided within the Priority 1 and 2 route categories so that the risk within the routes was ranked. The Chief Officer responded to the comments and explained that ranking does not apply to Priority 1 routes as they are classed as high priority to sustain free flowing movement of traffic. Priority 2 routes are formed from the Unclassified roads that form main distributor routes in both urban and rural areas and prioritisation within the category takes place according to local knowledge provided by the local supervisor/coordinator.

Councillor Mike Peers also referred to section 3.6.2 within the revised Policy and referred to the need to treat footways as well as public highways in the vicinity of residential homes and sheltered accommodation. The Chief Officer explained that there was an agreement between the Council's Highway's department and its Housing department that staff in the Housing department would salt the footways at sheltered accommodation. The Chair suggested that the Committee writes to the Community and Enterprise Overview & Scrutiny Committee to ask for a report on the process in place to ensure that the Housing staff grit footpaths at sheltered accommodation across Flintshire.

During discussion the Chief Officer responded to the further comments and questions raised by Members concerning the levels of rocksalt maintained by the Authority, and budgetary considerations.

Councillor Ron Davies commented on the two roads in his Ward leading to Deeside Hospital. He said that one was gritted as a Priority 1 route but the other was not and asked if this could be reviewed. The Chief Officer said that he would look into this.

Councillor Cindy Hinds asked what the procedures were for ensuring routes to medical centres located within housing estates were made clear in bad weather. The Chief Officer said he would make sure that routes to medical centres on housing estates were included under the Priority 2 routes within the Policy.

The Chair requested that a copy of the Priority 2 routes be circulated to all Members. The Chief Officer agreed to provide this.

RESOLVED:

- (a) That the Committee recommends approval of the revised Winter Maintenance Policy and its procedures for delivering the Winter Maintenance Service to Cabinet;
- (b) That the removal of two rural gritting routes, currently operated by Agricultural contractors, that do not meet the criteria required within the Priority 1 gritting routes be noted; and
- (c) That the Committee notes the two Unclassified roads which have historically been treated by Denbighshire County Council and have been removed from their Priority 1 gritting routes, will not receive precautionary gritting in future as they do not meet Flintshire's Priority 1 gritting route criteria.

24. INTRODUCTION OF ZERO TOLERANCE FOR LITTERING

The Chief Officer (Streetscene and Transportation) introduced a report to inform the Committee of the proposals to refresh the zero tolerance approach to littering offences.

The Chief Officer provided background information and referred to the main considerations as detailed in the report. He explained that by a more vigorous application of a zero tolerance approach and better communications of the likely outcome of littering by individuals it was expected that the number of staff required to clear litter in towns and villages could be reduced. The cost of street and open space litter collections in Flintshire was unsustainable in the current financial climate and enforcement of the zero tolerance approach would assist the service to achieve its financial targets for future years.

Councillor Paul Shotton spoke in support of the zero tolerance to littering offences and praised the work of street cleaning operatives who had to address the issue on a daily basis. He also referred to the issue of 'fly-tipping' and suggested that the fines imposed on people who commit these offences be increased. The Chief Officer explained that littering offences are dealt with by the issue of a Fixed Penalty Notice (FPN) which would eventually result in prosecution if payment was not made. Offenders who committed 'fly-tipping' were prosecuted where sufficient evidence existed.

On the issue of dog-fouling Councillor Joe Johnson asked how many Fixed Penalty Notices had been issued to dog owners. The Chief Officer agreed to provide this information to Councillor Johnson following the meeting. The Chair highlighted the service provided by Dog Patrol who will help to provide valuable information about the issue of dog-fouling in public places.

Councillor Mike Peers raised the issue of littering on private land and lay-bys, and asked how the Authority addressed this problem. He also referred to the issue of side-waste. Councillor David Evans reiterated the concerns expressed by Councillor Peers regarding littering on non-owned Council land

and also referred to the issue of abandoned supermarket shopping trolleys. He commented on advertising boards and fly posters which were put on buildings and the cost to the Authority of removing such items.

The Chief Officer responded to the concerns raised and explained that side waste was removed. He referred to the trolley policy which provides trolley collection arrangements with most of the large supermarkets. Commenting on this issue of fly-tipping the Chief Officer advised that the Authority did not have the right to collect and dispose of items from private land as this was the responsibility of the landowner. He said the same advice applied to the issue of fly posters and advertising boards which were attached to private buildings.

In view of the concerns around litter on private land, the Chair suggested that a question be put to representatives of Natural Resources Wales during their attendance at the meeting of the Committee to be held on 3rd December on how robust they are at clearing litter from private land.

In response to a request from Councillors Carolyn Thomas and Cindy Hinds regarding the evidence required to provide proof of an offence being committed, the Chief Officer agreed to provide the Committee with a briefing note on best practice in collecting evidence for fly tipping.

Councillor Mike Peers also commented on the issue of mud on the roads due to building developments. He asked if a copy of the letters sent to Redrow asking them to clear the mud off the road at their development in Buckley be provided to him. The Chief Officer agreed to provide these following the meeting.

Councillor Carolyn Thomas asked that all Streetscene staff be made aware of the Zero Tolerance approach to ensure all litter was collected when grass cutting and collecting waste.

The Chair expressed concerns around the problem of litter around school premises and expressed the need to educate young people at an early age. The Chief Officer gave an assurance that regular visits to schools were carried out to reinforce the zero tolerance approach to littering.

RESOLVED:

- (a) That the proposed refresh of the Zero Tolerance approach to littering in the County be supported; and
- (b) That the proposed Communication Plan and infrastructure improvements planned, prior to the roll out of Zero Tolerance be supported.

25. SPEED LIMIT REVIEW

The Chief Officer (Streetscene and Transportation) referred to the briefing note which had been prepared and circulated to the Committee prior to

the meeting to update on progress made on implementing the outcome of the Speed Limit review on A and B roads in Flintshire. He advised that it was anticipated that the work would be completed within the 6 months timescale.

Councillor Paul Shotton expressed the Committee's thanks to officers involved in the speed limit review for their hard work. The Chief Officer thanked the Committee and agreed to pass the comments on to his team.

RESOLVED:

That the update be noted.

26. QUARTER 1 – IMPROVEMENT PLAN MONITORING REPORT

The Quarter 1 Improvement Plan Monitoring Report was presented to the Committee for consideration. The report presented the monitoring of progress for the first quarter of 2015/16 focusing on the areas of under performance relevant to the Environment Overview and Scrutiny Committee. Members were advised that detailed sub priority reports were appended to the report.

RESOLVED:

That the report be noted.

27. DNA RECOGNITION INFORMATION BANK TASK AND FINISH GROUP

The Education & Youth Overview & Scrutiny Facilitator presented a report to enable the Committee to consider setting up a Task and Finish Group to consider the feasibility of dog DNA testing in Flintshire. She advised that if the Committee agreed to establish a Task and Finish Group nominations for membership would be sought from the Committee and a draft project plan would be submitted to the first meeting of the Group.

Councillor Joe Johnson asked how successful other Local Authorities had been in establishing such schemes.

Councillors Paul Shotton and Brian Lloyd expressed concerns around the cost and resource implications around enforcement and action.

Councillor Mike Peers suggested that individuals with the necessary knowledge and expertise be invited to join the Task and Finish Group.

The Chairman invited Councillor Arnold Woolley to speak at the meeting. Councillor Woolley referred to the Notice of Motion he had submitted to the meeting of the County Council on 23 July 2015 and said he had asked that a cross-group working party be established to examine the feasibility of introducing a dog DNA recognition information bank for dog owners within the County.

During discussion the Committee agreed to the setting up of a Task and Finish Group to consider the feasibility of dog DNA testing in Flintshire. It was agreed that an invitation be sent to all Members of the Council asking for expressions of interest to sit on the Task and Finish Group.

RESOLVED:

- (a) That the Committee agree to establish a Task & Finish Group; and
- (b) That the Overview & Scrutiny Facilitator contact all Members of the Council to invite expressions of interest to sit on the Task & Finish Group.

28. FORWARD WORK PROGRAMME

The Education and Youth Overview & Scrutiny Facilitator introduced the forward work programme of the Committee. She advised Members that the meeting of the Committee scheduled for 3 December 2015 would be held at Wepre Park, Connah's Quay.

In response to Members' comments on the proposed works on the A55/A494 and the update to be provided at the meeting of the Committee on 21 October 2015, the Chief Officer agreed to circulate a briefing note to the Committee on the timescales for proposals and consultation.

The Chief Officer (Streetscene and Transportation) referred to a briefing note which had been prepared and circulated to the Committee prior to the meeting to update on the recently installed traffic calming scheme on Bagillt High Street. He explained that work and discussions were ongoing.

It was agreed that the following report be added to the list of items scheduled for the next meeting of the Committee on 21 October:-

- Consultation Process for the Introduction of Traffic Calming and Other Highway Safety Features

RESOLVED:

That the Forward Work Programme be noted.

29. MEMBERS OF THE PUBLIC AND PRESS IN ATTENDANCE

There was one member of the press in attendance.

(The meeting started at 10.00am and ended at 12.15am)

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Chair

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ENVIRONMENT OVERVIEW AND SCRUTINY COMMITTEE

Date of Meeting	Wednesday, 21 October 2015
Report Subject	Review of the Consultation Process for Introducing Traffic Calming and Other Highway Traffic and Safety Features on the Highway
Report Author	Chief Officer (Streetscene and Transportation)

EXECUTIVE SUMMARY

The process of engagement with the community on traffic matters can be complex, time consuming and it is very difficult to satisfy individual resident preferences whilst satisfying the Authority's statutory 'duty of care' to reduce accidents on the highway network.

The purpose of this report is to seek Cabinet approval to review and formalise the current consultation process with Local Members, Community Councils and members of the public, relating to the implementation of traffic calming measures.

The current process for consulting on traffic orders and other safety related schemes has also been detailed for purposes of clarity and transparency.

RECOMMENDATION

1	That the proposed approach for consulting with local communities on future traffic calming schemes and notes the process currently followed for community consultation on other road safety arrangements be noted.
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REPORT DETAILS

1.00	EXPLAINING THE REVIEW OF THE CONSULTATION PROCESS
1.01	Currently, all safety schemes (either statistically identified or locally requested) are assessed, scored and ranked in accordance with Flintshire County Council's Road Safety Scheme Matrix. All schemes are prioritised in order of hierarchal score with the highest scoring schemes being included within the Authority's annual bid to Welsh Government.
1.02	For those schemes identified within the Flintshire County Council Road Safety Scheme Matrix that may be eligible for physical traffic calming measures, any potential scheme must then be assessed in accordance with Flintshire County Council's Traffic Calming Policy. The Authority's traffic calming policy assesses both the need and suitability of physical features, taking into consideration factors such as recorded accidents, vehicular speeds, traffic flows, pedestrian generators and high risk / vulnerable users.
1.03	For the implementation of all new physical traffic calming schemes, the current process requires Officers to discuss initial proposals with the Local Member(s) before then engaging directly with Local Residents via a public exhibition. Residents are invited to view the scheme and to comment on the proposals and are provided with an opportunity to vote either in favour or against the scheme by means of a public ballot, which is usually held at the public exhibition. The results of the ballot are then analysed in order to ascertain the level of public support for any given scheme.
1.04	<p>Although residents often welcome the opportunity to engage direct with Officers, the following concerns with this process have been noted;</p> <ul style="list-style-type: none">(i) Engagement with mass consultees (local residents) can be complex, time consuming for Officers and in many cases, very difficult to satisfy individual resident demands or preference whilst satisfying the Authority's statutory duty of care to reduce accidents on the Flintshire road network.(ii) Satisfying individual requests in one instance can often result in an objection being received from another. Should such a situation occur, Local Members can become embroiled in disagreements for which no apparent outcome can be found.(iii) Highway safety proposals, in particular, physical traffic calming measures, are in most cases funded by Welsh Government grant funding and therefore have to be completed within the current financial year for which the funding is granted. Should a situation arise whereby conflicting public support exists, the formal consultation process (for which may include formal objections to the proposals) could delay the implementation of the scheme or in some instances, jeopardise delivery altogether.

	<p>(iv) Should the delivery of a safety scheme be compromised, the Authority could be in breach of its statutory duty to reduce accidents having identified the risk via the Welsh Government and Flintshire County Council Safety matrices.</p> <p>(v) Currently, should an individual exercise their right to formally object to proposals, this will be recorded as one objection. By comparison, should the Community Council also wish to object, this would be considered as one objection also, and therefore, may not be deemed as proportionate given the Community Councils function of representing the views of the local community.</p>
1.05	Having identified the concerns within the existing process, it is proposed that in future the Community Council are requested to gather the views of their local community and come to a conclusion on the best option, thus enabling the Authority to engage with a singular consultee in each case.
1.06	In line with the existing process, Officers would engage with Local Members in the first instance, providing a number of potential schemes for consideration as well as a 'preferred option'. Once approval has been made with the Local Member, scheme options would then be provided to the Community Council for wider consultation with the local community. On receipt of an agreed option, the scheme would then be formally advertised.
1.07	<p>Should the revised process be adopted, the benefits of adopting a singular Consultee, in this instance the Community Council, are as follows;</p> <ul style="list-style-type: none"> (i) A revised process will provide the Authority with clarity on scheme preference and general consensus of resident's views (single consultee to represent public support) (ii) Community Council will have direct input into scheme proposals, ensuring increased scheme ownership by the Community Council and the wider community. (iii) Ensure scheme deadlines are achieved in line with grant funding allocation. Engagement with a singular consultee will mitigate risk of delays associated with mass consultees. (iv) Reduction in the level of Officer resources, previously associated with complex consultation process. (v) Streamline process for Local Members greatly reducing potential for inner-ward conflict.
1.08	For the avoidance of doubt, the Authority must be clear as to the nature of consultation exercise. It is essential that this is made apparent at the point engagement to avoid unrealistic public expectation.
1.09	The Highway Authority has a statutory duty to reduce the number of road traffic collisions on the highway network (in line with Welsh Government Guidance). Should a scheme requiring the implementation of physical measures be identified as appropriate, consultation with the Community Council and wider community will be on the basis of choosing a preferred scheme option and <i>not</i> the principle of the proposal.

1.10	In recent years, the Authority has received a number of requests seeking the removal or changes to existing traffic calming schemes. Such requests often relate to schemes implemented in excess of 15 years ago and often include the earliest forms of speed retardant features (thermoplastic humps or <i>sleeping policemen</i>). Many of these historic schemes were implemented by direct request of the representative Community Council via match funding initiatives prior to the implementation of the Authority's data led Traffic Calming Policy.
1.11	Traffic calming changes or complete replacement schemes will only be considered in the following circumstances: <ul style="list-style-type: none"> 1. Significant changes to traffic movements brought about by local highway improvements or changes. 2. Road resurfacing 3. Continued accident records
1.12	In the above circumstances the consultation process for the revised scheme will follow the protocol for new schemes as detailed in this report.
1.13	Similarly, all requests for the implementation of Traffic Regulation Orders (TRO's) are assessed, scored and ranked in accordance with Flintshire County Council's TRO Matrix. Again, all schemes are prioritised in order of hierarchal score, with the highest scoring schemes being included within the annual programme of works pending available funding.
1.14	Consultations following requests for new or amended TRO's will be as follows: <p>In the event that implementation of a traffic regulation order be deemed appropriate, Officers would engage with Local Members in the first instance. Should the scheme receive the support of the Local Member, proposals would then be subject to a full 21 day Statutory Consultation Process which would include public notices erected on site, advertisements within local press and proposals displayed on the Flintshire County Council website.</p>
1.15	Should formal objections be received within the period of advertisement (21 days), Officers will respond to the complainant providing a detailed response to all matters raised. A request for the withdrawal of the objection will also be made within the correspondence. Should the complainant wish to uphold their objection, objections will then be included within a delegation report to Cabinet who will make a decision on the implementation of the order via delegated powers.

2.00	RESOURCE IMPLICATIONS
2.01	From current staff resources.

3.00	CONSULTATIONS REQUIRED / CARRIED OUT
3.01	With Cabinet Member on process.

4.00	RISK MANAGEMENT
4.01	Should the revised process not be adopted, the Authority is at risk of not adhering to its statutory duty of care to reduce the number of accidents on the Flintshire Road Network - please refer to item 1.04 (iv).

5.00	APPENDICES
5.01	None.

6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
6.01	<p>None</p> <p>Contact Office: Stephen O Jones Telephone: 01352 704700 E-mail: stephen.o.jones@flintshire.gov.uk</p>

7.00	GLOSSARY OF TERMS
7.01	None

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Agenda Item 6

FLINTSHIRE COUNTY COUNCIL

REPORT TO: **ENVIRONMENT OVERVIEW & SCRUTINY COMMITTEE**

DATE: **WEDNESDAY 21 OCTOBER, 2015**

REPORT BY: **ENVIRONMENT & SOCIAL CARE FACILITATOR**

SUBJECT: **FORWARD WORK PROGRAMME**

1.00 PURPOSE OF REPORT

1.01 To consider the Forward Work Programme of the Environment Overview & Scrutiny Committee.

2.00 BACKGROUND

2.01 Items feed into a Committee's Forward Work Programme from a number of sources. Members can suggest topics for review by Overview & Scrutiny Committees, members of the public can suggest topics, items can be referred by the Cabinet for consultation purposes, or by County Council or Chief Officers. Other possible items are identified from the Cabinet Work Programme and the Strategic Assessment of Risks & Challenges.

2.02 In identifying topics for future consideration, it is useful for a 'test of significance' to be applied. This can be achieved by asking a range of questions as follows:

1. Will the review contribute to the Council's priorities and/or objectives?
2. Is it an area of major change or risk?
3. Are there issues of concern in performance?
4. Is there new Government guidance or legislation?
5. Is it prompted by the work carried out by Regulators / Internal Audit?

3.00 CONSIDERATIONS

3.01 Overview & Scrutiny presents a unique opportunity for Members to determine the Forward Work Programme of the Committees of which they are Members. By reviewing and prioritising the Forward Work Programme Members are able to ensure it is Member-led and includes the right issues. A copy of the Forward Work Programme is attached at Appendix 1 for Members' consideration which has been updated following the last meeting.

4.00 RECOMMENDATIONS

4.01 That the Committee considers the draft Forward Work Programme attached as Appendix 1 and approve/amend as necessary.

5.00 FINANCIAL IMPLICATIONS

5.01 None as a result of this report.

6.00 ANTI POVERTY IMPACT

6.01 None as a result of this report.

7.00 ENVIRONMENTAL IMPACT

7.01 None as a result of this report.

8.00 EQUALITIES IMPACT

8.01 None as a result of this report.

9.00 PERSONNEL IMPLICATIONS

9.01 None as a result of this report.

10.00 CONSULTATION REQUIRED

10.01 N/A.

11.00 CONSULTATION UNDERTAKEN

11.01 Publication of this report constitutes consultation.

12.00 APPENDICES

12.01 Appendix 1 – Forward Work Programme

**LOCAL GOVERNMENT (ACCESS TO INFORMATION ACT) 1985
BACKGROUND DOCUMENTS**

None.

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ENVIRONMENT OVERVIEW & SCRUTINY FORWARD WORK PROGRAMME

Draft Forward Work Programme

Date of Meeting	Subject	Purpose of Report/Presentation	Scrutiny Focus	Responsible/ Contact Officer	Submission Deadline
3 December 2015 10.00 a.m. – Wepre Park, Connah’s Quay (CH5 4HA)	Natural Resources Wales (to be confirmed)	To receive a presentation on the work of Natural Resource Wales to include an update on work being undertaken to control invasive weeds e.g. Himalayan Balsam.	Partnership working	Chief Officer Planning & Environment/ Facilitator	
	Rights of Way	To inform members of the information technology methods available for the public to report problems on public rights of way.	Information	Facilitator	
	Q2 Mid-Year Improvement Plan & Chief Officer Report.	To enable Members to fulfil their scrutiny role in relation to performance monitoring.	Assurance	Facilitator	
13 January 2016 10.00 a.m.	Bus Subsidy Report	To receive an update report	Policy development	Transportation Manager	
	Rogue Traders app	To inform members of the rogue traders app available to members of the public in Flintshire	Information	Chief Officer Planning & Environment	
9 February 2016 2.00 p.m.	Street Advertising Pilot	To receive feedback on the pilot undertaken	Policy development	Chief Officer Streetscene and Transportation/ Chief Officer Planning and Environment	

ENVIRONMENT OVERVIEW & SCRUTINY FORWARD WORK PROGRAMME

Date of Meeting	Subject	Purpose of Report/Presentation	Scrutiny Focus	Responsible/ Contact Officer	Submission Deadline
	Design of drainage for new development sites	To receive a report outlining the process for new development sites including flood risk mitigation measures.	Information	Chief Officer Planning and Environment	
17 March 2016 2.00 p.m.	Q3 Improvement Plan Monitoring Update	To enable Members to fulfil their scrutiny role in relation to performance monitoring.	Assurance	Facilitator	
13 April 2016 2.00 p.m.	Consultation on the Improvement Plan 2016-17	To consult with members of the Committee on the draft improvement plan 2016-17	Options consultation Information	Performance Team Leader Transportation Manager	
18 May 2016 2.00 p.m.	Update on North Wales Waste Project	To receive a progress update every 6 months	Information	Chief Officer Streetscene and Transportation	
15 June 2016 10.00 a.m.	Year End Reporting & Chief Officer Reports.	To enable Members to fulfil their scrutiny role in relation to performance monitoring.	Assurance	Facilitator	
19 July 2016 2.00 p.m.					

ENVIRONMENT OVERVIEW & SCRUTINY FORWARD WORK PROGRAMME

ITEMS TO BE SCHEDULED as agreed by Committee

Item	Purpose of Report/Session	Responsible / Contact Officer
Pilot Resident Parking Scheme	Update report on completion of pilot	Chief Officer Streetscene & Transportation
Renewable energy	Request from Cllr Paul Shotton Consultation responses to be shared with the committee when available	Chief Officer Planning and Environment / Energy Manager
Agriculture/Agriculture Estate Annual Performance Report – Planning Rights of Way Service Review (part 2) Collaborative Projects update (To receive an update on collaborative projects regionally and sub-regionally)		To be confirmed

ENVIRONMENT OVERVIEW & SCRUTINY FORWARD WORK PROGRAMME

REGULAR ITEMS

Month	Item	Purpose of Report	Responsible / Contact Officer
Quarterly/ Half-Yearly	Improvement Plan Monitoring and Chief Officer Performance Reports	To enable Members to fulfil their scrutiny role in relation to performance monitoring.	Chief Officers
Half-Yearly	North Wales Residual Waste Treatment Project	To receive and consider further details on the progress of the project.	To be confirmed